

Preparation for the exam CAPM®

Delivery Method :
Classroom, E-Learning
Code : CAPM®
Duration : 26 horas

Vision:

This 26-hour certification course takes participants through the phases of a project, using the process groups and the integrative framework adapted by the Project Management Institute (PMI®). It is suitable for anyone who requires an introduction to the PMI approach to project management, particularly those working for the Certified Associate in Project Management (CAPM®).

The CAPM® qualification is aimed at those people who operate as members of a project team, subject matter experts, task owners, coordinators, etc. The qualification demonstrates that the candidate has a working knowledge of the processes and terminology as stated in the PMI® "Guide to the Project Management Body of Knowledge"

Objetives:

- Understand how all project activities are interrelated within the PMI® model.
- Know when and how to use the tools and techniques defined in projects.
- Understand specific PMI definitions, acronyms, and terminology.
- Be comfortable with the test format and typical question styles.
- Have acquired the essential skills necessary to work as a project team
- Develop your interpersonal and general project management skills.
- Complete the formal 23-hour project management training requirements of CAPM® candidates

Pre requisites

Although there are no mandatory prerequisites for course delegates, the CAPM® certification requires the following before taking the exam and this influences the profile of the course attendees:

Secondary education plus 1500 hours of experience within a project management team or Secondary education plus 23 hours of formal training in project management (satisfied with this course)

Subject to satisfactory PMI validation of established prerequisites, delegates will agree directly with PMI® to take the 3-hour closed-book multiple-choice CAPM® exam at an accredited test center at a convenient future date, the exam may be done in remote face-to-face mode.

Dates and fees

For information on our scheduled a live remote classes, contact us via the website or call us at / WP + 506-8656-4749 to speak with our relationship executives.

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Benefits

- Worldwide recognized and respected certification.
- The PMP® certification recognizes your knowledge in project management.
- You will be a member of one of the most prestigious professional groups.
- Recognized worldwide by leading companies.

Exam Format

The CAPM® exam consists of 150 multiple-choice questions. Of the 150 questions, 15 are considered pretest questions. Preliminary questions do not affect the score and are used in tests as an effective and legitimate way to assess the validity of future test questions. All questions are randomly placed throughout the exam. The time allotted to complete the exam by computer is four hours. There are no exact cut marks to pass this exam. A pass / fail result score is generated based on your overall performance on the exam. The second level of results is the assignment of one of three proficiency levels to each chapter: Proficient, Moderately Proficient, and Below Proficient.

Here is a breakdown of the total number of questions asked from each section.

Distribución de preguntas / PMBOK 6th Ed.	% de preguntas
1. Project Management Introduction	6
2. Project Enviromental	6
3. Project Management Rols	7
4. Integration Management	9
5. Scope Management	9
6. Time Management	9
7. Cost Management	8
8. Quality Management	7
9. Resources Management	8
10. Communications Management	10
11. Risks Management	8
12. Procurement Management	4
13. Stakeholders Management	9
Total Questions	150
Pre test Questions	15
Questions for examination	135

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Course Content

Introduction

About the PMI® and PMP® Exam Tips for Taking Exams Course
Summary
Process diagram

Project Management Framework

What is a project?
Project stakeholders
Organizational structure
Product life cycle, Project life cycle,
Project management life cycle
Concentrated examination and questionnaire

Project Integration Management

Project integration overview
Develop the Project Charter
Develop a project management plan
Direct and manage project work
Manage project knowledge
Monitor and control project work
Perform integrated change control
Close project or phase
Concentrated examination and questionnaire

Project Scope Management

Project scope management overview
Scope management Plan
Collect requirements
Define scope
Create WBS
Validate scope
Scope of control
Concentrated examination and questionnaire

Project Schedule Management

Project Schedule Management Overview
Schedule management Plan
Define activities
Sequence activities
Activity duration estimation
Develop schedule
Control schedule
Concentrated examination and questionnaire

Project Cost Management

Project Cost Management Overview
Cost management Plan
Estimated cost
Determine budget
Costs control
Concentrated examination and questionnaire

Project Quality Management

Project quality management overview
Quality Management Plan
Manage Quality
Quality Control
Concentrated examination and questionnaire

Project Resource Management

Project resource management overview
Resource management Plan
Estimate Activity resource
Acquire resources
Develop team
Manage team
Control resources
Concentrated examination and questionnaire

Project Risk Management

- Project Risk Management Overview
- Risk management Plan
- Identify risks
- Perform qualitative risk analysis
- Perform quantitative risk analysis
- Plan risk responses
- Monitor risks
- Concentrated examination and questionnaire

Project Procurement Management

- Overview of Project Procurement Management
- Procurement Management Plan
- Conduct Procurements
- Control Procurements
- Concentrated Review Quiz

Project Stakeholder Management

- Project stakeholder management overview
- Identify stakeholders
- Stakeholder participation Plan
- Manage stakeholder participation
- Monitor stakeholder participation
- Concentrated examination and questionnaire